

Chapter VI Personnel Assignment and Duties**Subject 2 Fire Company Status/Accountability When Out Of Quarters****Topic 1****Policy**

- A. When a Company is leaving quarters the company officer or person in charge is to supply their District Fire Chief with the reason for leaving quarters and their destination.
- B. Fire companies **DO NOT** need to notify their District Chief when leaving quarters under the following circumstances:
 - 1. Emergency dispatches
 - 2. Building or hydrant inspections
 - 3. Acquiring food for meals
 - 4. Complying with posted schedules for training
 - 5. Pre-scheduled department special details
- C. It is important for the District Fire Chief to know when a company is out of their assigned running area. Such status changes can result in lengthened response times which could affect command decisions during emergency incidents.
- D. This policy is designed to contribute to the safety and well-being of our community and our firefighters. Because timely response of fire companies is vital during all emergencies, the company officer shall keep the District Fire Chief apprised of:
 - 1. When company is out of its first alarm running area.
 - 2. When the company is unable to respond.
- E. The preferred method of notification is the department phone or the District Fire Chief's cell phone. The following are the district cell phone numbers.
 - District 1 – 368-1258
 - District 2 – 368-1307
 - District 3 – 368-1298
 - District 4 – 368-1299
- F. All District Fire Chief's are responsible for ensuring that all fire companies comply with this directive.